



# NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

## IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

## Frequently Asked Questions-Child Youth Programs

Submit your questions to: [usn.hampton-roads.navmcpubhlthcenpors.list.nmcpbc-prgpolicysup@mail.mil](mailto:usn.hampton-roads.navmcpubhlthcenpors.list.nmcpbc-prgpolicysup@mail.mil)

### What instruction provides the health and sanitation requirements for Child Youth Programs?

The [OPNAVINST 1700-9E CH-1](#) provides all requirements for Child Youth Programs, including health and sanitation requirements.

- Child Youth Programs includes Youth Recreational Centers, Child Development Centers (CDC) and Child Development Homes (CDH).

### What forms should I use to inspect a CDC or CDH?

The [Navy Marine Corps Public Health Center - Child Youth Program Facilities](#) web page lists all of the CNIC approved inspection forms. For your convenience, they are the following:

- [CNICCYP 1700/28](#)- CYP Comprehensive Health/Sanitation Checklist
- [CNICCYP 1700/13](#)- CDH Health and Sanitation Checklist
- [CNICCYP 1700/08](#)- Medical Authorization Form/Medication Administration Form
- [CNICCYP 1700/21](#)- Medical Authorization Form/Medication Dispensation Log

### How often are inspections conducted?

#### CYP Facilities

- CDC and SAC/youth facilities preparing food are required to have monthly inspections
  - SAC/youth facilities not preparing food on-site are required to quarterly inspections
- One inspection per year must be comprehensive, including children and personnel files, utilizing the Navy CYP Comprehensive Health/Sanitation Checklist (CNICCYP 1700/28)
  - A comprehensive inspection may fulfill a monthly inspection requirement, as outlined in OPNAVINST 1700.9

#### CDH Facilities

- CDH facilities are required to have annual inspections utilize the Navy CDH Health/Sanitation Checklist (CNICCYP 1700/13)
  - This form is also used for the initial health and sanitation inspection



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### What happens if there are violations?

- Life threatening violations identified during an inspection will be remedied immediately or the CYP will be **closed\***
- Non-life threatening violations will be corrected within 90-days or the CYP will be **closed\***
  - If there are extenuating circumstances inhibiting the correction within the 90-day period, a waiver request may be submitted to CNIC via the chain-of-command.
- **\* If a CYP facility is closed due to failure to correct violations, the Secretary of the Navy must notify the Committees on Armed Services for the Senate and House.**
  - **Included should be the violation, the cost of remediation, and a statement of why the remediation has not occurred.**
- If a CDH is closed for failure to correct violations, procedures for certification revocation will be followed.
- Preventive Medicine should work closely with all CYPs to ensure sanitation deficiencies are corrected in a timely manner; preventive medicine may increase the frequency of inspections. The medical chain of command, CYP facility director, and installation Commanding Officer should be made aware of unsanitary conditions that pose an immediate health hazard to children and staff.

### You may contact the following public health resources for guidance and assistance:

#### 1. Navy and Environmental Preventive Medicine Unit

##### **Navy Environmental and Preventive Medicine Unit TWO (NEPMU-2)**

1285 West D Street, BLDG U238

Norfolk, VA 23511-3394

Phone (757) 953-6600 DSN 377-6600

Email: [nepmu2@med.navy.mil](mailto:nepmu2@med.navy.mil)

Website: [NEPMU-2 Contact Information](#)

##### **Navy Environmental and Preventive Medicine Unit FIVE (NEPMU-5)**

3235 Albacore Alley

San Diego, CA 92136-5199

Phone (619) 556-7070 DSN (312) 526-7070

E-mail: [nepmu5@med.navy.mil](mailto:nepmu5@med.navy.mil)

Website: [NEPMU-5 Contact Information](#)



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### **Navy Environmental and Preventive Medicine Unit SIX (NEPMU-6)**

385 South Ave Bldg 618

JBPHH, HI 96860

Phone (808) 471-0237 DSN (315) 471-0237

E-mail: [usn.jbphh.navenpvntmedusixhi.list.nepmu6@mail.mil](mailto:usn.jbphh.navenpvntmedusixhi.list.nepmu6@mail.mil)

Website: [NEPMU-6 Contact Information](#)

### **Navy Environmental and Preventive Medicine Unit SEVEN (NEPMU-7)**

PSC 819 Box 67

FPO AE 09645-0025

Phone: Commercial: 011-34-956-82-2230 DSN: (314) 727-2230

E-mail: [NEPMU7@eu.navy.mil](mailto:NEPMU7@eu.navy.mil)

Website: [NEPMU-7 Contact Information](#)

## **2. Navy and Marine Corps Public Health Center (NMCPHC)**

620 John Paul Jones Cir, Ste 1100

Portsmouth, VA 23708-2103

Phone (757) 953-0700 DSN (312) 377-0700

E-mail: [usn.hampton-roads.navmcpubhlthcenpors.list.nmcpHC-prgpolicysup@mail.mil](mailto:usn.hampton-roads.navmcpubhlthcenpors.list.nmcpHC-prgpolicysup@mail.mil)

Website: [Navy Marine Corps Public Health Center - Child Youth Program Facilities](#)